

GROTON BOARD OF EDUCATION
FINANCE/FACILITIES COMMITTEE MEETING
MARCH 7, 2023 @ 6:00 P.M.
CENTRAL OFFICE, ROOM 11

NOTE: This meeting is being held in-person. For those attending via Zoom, please click on the meeting under District Calendar for the Zoom link.

Mission Statement: Our mission is teaching and learning.

Board Goals: In richness of cultures and with a respect for all, (1) Provide Dynamic Rigorous Curriculum, (2) Ensure Effective and Engaging Instruction, and (3) Embrace Excellent Learning Environment

AGENDA

1. Call to Order
2. Review December 6, 2022 Meeting Minutes (Attachment #1)
3. Eastern Point Beach Profit & Loss Statement - Summer 2022 (Attachment #2)
4. Discussion re: Student Meals/Summer Meals
5. Update re: Non-lapsing Fund Proposal (Attachment #3a & #3b)
6. Update re: GMS Field Lights
7. Update re: Solar Panel Projects
8. Adjournment

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
DECEMBER 6, 2022 @ 6:00 P.M.
CENTRAL OFFICE, ROOM 11

Members Present: Jay Weitlauf, Beverly Washington, Dean Antipas

Also Present: Susan Austin, Sam Kilpatrick, Ken Knight

Chairman Weitlauf called the meeting to order at 6:07 p.m.

1. Review November 1, 2022 Meeting Minutes - Prior meeting minutes were review and accepted.
2. Administrative Staffing Review - Ms. Austin and Mr. Knight reviewed the number of students to administrator schedule. It was discussed that Fitch High School administrators and counselors are assigned portions of the alphabet, while Groton Middle School administrators and counselors are assigned grade levels. It was also discussed that a 0.5 FTE Assistant Principal was added to both Thames and Mystic River Elementary Schools this year to assist with the specialized programs and preschools at those locations. It is felt we now have a stable administrator structure.
3. GPS Budget History - Mr. Knight reviewed the budget history and expenditure per pupil exhibits that will be included in the budget. It was noted that the seven-year average budget increase is 0.5%.
4. Review Cost of School Safety/Security Plan - Ms. Austin and Mr. Kilpatrick reviewed the school safety/security plan submitted to the ARPA committee. It was also reported that if this is not awarded ARPA funds that it was also subsequently submitted through CIP.
5. Review HVAC Grant - Mr. Kilpatrick reported that the district submitted a grant request to install HVAC at Charles Barnum Elementary School and the vintage section of Fitch High School. The request was submitted by the deadline of December 1, 2022; however, additional steps need to be taken by the town to qualify the district for this grant. The total cost of the request for the two projects has been estimated at approximately \$7 million, and the grant would possibly provide up to 57% of the cost.
6. Update re: GMS Field Lights - Mr. Kilpatrick reported that the maintenance group continues to work with the lighting contractor to complete the Groton Middle School field lights project. It is anticipated that this project will be completed over the summer.
7. Update re: Solar Panels - Mr. Kilpatrick reported that the Power Purchase Agreement (PPA) for the two solar panel projects has completed legal review and has been signed by the Superintendent. Equipment will now be ordered with an anticipated start date of late summer.
8. Update re: Bus Contract - Mr. Kilpatrick and Mr. Knight reported that they worked with a contractor to create bid specifications for the bus contract. The deadline for submission was today, December 6, 2022, and two bids were received, STA and First Student. The staff is still analyzing the submissions to determine the total cost of each bid. It is anticipated that a decision will be reached by the end of the week.

The meeting adjourned at 7:20 PM.

Groton Public Schools - Hot Lunch Program

Date prep:		3/2/23 3:14 PM			
Eastern Point Beach		FY23 July	FY23 August	FY23 September	FY23 Total
Account	Title	2022	2022	2022	2022-2023
SALES					
	Student				0
	A la Carte				0
	Catering				0
	Employee Purchase				0
	Misc				0
	TOTAL SALES	0	0	0	0
	Interest				0
	Refunds				0
	TOTAL OTHER	0	0	0	0
	TOTAL SALES & OTHER	0	0	0	0
REIMBURSEMENTS					
	Breakfast				0
	Lunch	43,768	37,273	10,532	91,573
	After School				0
	Special Milk				0
	Breakfast \$0.10				0
	\$0.06 Cert				0
	Start Up				0
	Summer Meals				0
	HFC				0
	TOTAL REIMBURSEMENTS	43,768	37,273	10,532	91,573
	TOTAL REVENUE	43,768	37,273	10,532	91,573
EXPENSES					
	Other Supplies	129	87	63	279
	Cleaning				0
	Paper			833	833
	Equip-New				0
	Electric	694	674	138	1,506
	Rent	1,100			1,100
	USDA-Shipping				0
	Clothing				0
	Other Prof Serv				0
	TOTAL OTHER	1,923	761	1,034	3,718
	Food	8,612	11,495	10,308	30,415
	Beginning Inventory				0
	Ending Inventory				0
	TOTAL FOOD	8,612	11,495	10,308	30,415
	Reg. Payroll	21,272	18,290	13,571	53,133
	Sub Payroll				0
	Payroll Adj				0
	TOTAL PAYROLL	21,272	18,290	13,571	53,133
	Taxes	1,626	1,397	1,037	4,060
	Benefits				0
	TOTAL LABOR	22,898	19,687	14,608	57,193
	TOTAL EXPENSES	33,433	31,943	25,950	91,326
	TOTAL NET PROFIT/(LOSS)	10,335	5,330	(15,418)	247

District - When completing, please do not add % or \$ signs	DRG	2023-24_Supt_Budget_ %	2023-24_BOE_Budget_ %	2023-24_BOF_Budget_ %	Non-Lapsing_Account	
Amity Regional School District #5	B	2.93			1%	
Andover Public Schools	C					
Ansonia Public Schools	H					
Ashford School	E	4.17	4.17		1%	
Avon Public Schools	B	3.71	3.71		N/A	
Barkhamsted School	C					
Berlin Public Schools	D	4.87	5.84			
Bethany Public Schools	C				2%	
Bethel Public Schools	D	5.95	6.37		1%	
Bloomfield Public Schools	G					
Bolton Public Schools	C	6.88			N/A	
Bozrah School	E					
Branford Public Schools	D	7.43	5.82		N/A	
Bridgeport Public Schools	I					
Bristol Public Schools	G	2.94	2.94	2.94	2%	
Brookfield Public Schools	B	5.87	4.39		N/A	
Brooklyn Public Schools	E	5.84			N/A	
Canterbury Public Schools	F	4.98			N/A	
Canton Public Schools	C					
Capitol Region Education Council	I					
Chaplin Board of Education	E					
Cheshire Public Schools	B	6.46	5.82			
Clinton Public Schools	D					
Colchester Public Schools	D					
Colebrook School District	E					
Columbia Public Schools	C					
Coventry Public Schools	E	3.92	3.87		2%	
Cromwell Public Schools	D	6.94	6.96		1%	
Danbury Public Schools	H					
Darien Public Schools	A					
Derby Public Schools	H	4.29	4.29		2%	
East Granby Board of Education	D	4.79		4.00	2%	
East Haddam Public Schools	E					
East Hampton Public Schools	D	5.80			2%	
East Hartford Public Schools	H					
East Haven Board of Education	G	5.16	5.16		N/A	
East Lyme Public Schools	D	6.97			N/A	
East Windsor Public Schools	F					
Eastford Public Schools	E					
Easton Public Schools	A					
Ellington Public Schools	C	5.38	4.89		1%	
Enfield Public Schools	F	3.96	3.96			
Fairfield Public Schools	B					
Farmington Public Schools	B					

District - When completing, please do not add % or \$ signs	DRG	2023-24_Supt_Budget_ %	2023-24_BOE_Budget_ %	2023-24_BOF_Budget_ %	Non-Lapsing_Account	
Franklin Public Schools	E					
Glastonbury Public Schools	B	3.52	3.24		1%	
Granby Public Schools	B				N/A	
Greenwich Public Schools	B	2.90	2.90			
Griswold Public Schools	F	4.90			N/A	
Groton Public Schools	G	4.98	2.97		N/A	
Guilford Public Schools	B	4.78	4.78			
Hamden Public Schools	G					
Hampton School District	E	4.97			2%	
Hartford Public Schools	I					
Hartland Public Schools	E					
Hebron Public Schools	C		14.57		2%	
Killingly Public Schools	G				2%	
Lebanon Public Schools	E		4.61		2%	
Ledyard Public Schools	D	3.92	3.92			
Lisbon Public Schools	E				N/A	
Litchfield Public Schools	E					
Madison Public Schools	B					
Manchester Public Schools	G					
Mansfield Board of Education	C					
Marlborough Public Schools	B	4.96			2%	
Meriden Public Schools	H	4.83			1%	
Middletown Public Schools	G				1%	
Milford Public Schools	D	4.39	4.39			
Monroe Public Schools	B					
Montville Public Schools	F				2%	
Naugatuck Public Schools	G					
New Britain Public Schools	I	8.33	8.33		N/A	
New Canaan Public Schools	A	4.84	4.84			
New Fairfield Public Schools	B	5.99			2%	
New Hartford Public Schools	C					
New Haven Public Schools	I					
New London Public Schools	I					
New Milford Public Schools	D					
Newington Public Schools	D	6.68			1%	
Newtown Public Schools	B	4.69	4.70		2%	
Norfolk School District	E					
North Branford Public Schools	E	8.91	8.91			
North Haven Public Schools	D	2.87	2.87		2%	
North Stonington Public Schools	E	6.70			2%	
Norwalk Public Schools	H				2%	
Norwich Public Schools	H				2%	

District - When completing, please do not add % or \$ signs	DRG	2023-24_Supt_Budget_ %	2023-24_BOE_Budget_ %	2023-24_BOF_Budget_ %	Non-Lapsing_Account	
Old Saybrook Public Schools	D	4.96	4.94		2%	
Orange Board of Education	B					
Oxford Public Schools	C	4.65			1%	
Plainfield Public Schools	G				2%	
Plainville Community Schools	F	5.06	4.75		N/A	
Plymouth Public Schools	F	4.30	4.30		2%	
Pomfret Community School	C	4.30	4.10		2%	
Portland Public Schools	E					
Preston Public Schools	D					
Putnam Public Schools	G				2%	
Redding Public Schools	A					
Regional School District #01	E					
Regional School District #04	C	4.35	3.50			
Regional School District #06	E					
Regional School District #07	C					
Regional School District #08	C	4.76			2%	
Regional School District #09	A					
Regional School District #10	C	4.68			2%	
Regional School District #11	F					
Regional School District #12	C				2%	
Regional School District #13	C	4.59			1%	
Regional School District #14	F					
Regional School District #15	B				1%	
Regional School District #16	E	2.75			1%	
Regional School District #17	C				1%	
Regional School District #18	C	2.91	2.01	N/A	2%	
Regional School District #19	C					
Ridgefield Public Schools	A	3.79	3.79		N/A	
Rocky Hill Public Schools	D	4.79				
Salem Board of Education	C				N/A	
Scotland Public Schools	E					
Seymour Public Schools	F					
Sharon Center School	E					
Shelton Board of Education	D					
Sherman School District	C	3.94			N/A	
Simsbury Public Schools	B					
Somers Public Schools	C	4.34			N/A	
South Windsor Public Schools	B	7.95			2%	
Southington Public Schools	D	7.64	7.05		2%	
Sprague Public Schools - Sayles School	G	5.99	5.99		2%	
Stafford Public Schools	F	8.16			2%	
Stamford Public Schools	H	3.98			N/A	
Sterling Public School	F	4.52			2%	
Stonington Public Schools	D	7.98	7.89		N/A	

District - When completing, please do not add % or \$ signs	DRG	2023-24_Supt_Budget_ %	2023-24_BOE_Budget_ %	2023-24_BOF_Budget_ %	Non-Lapsing_Account	
Stratford Public Schools	G	3.90				
Suffield Public Schools	C	3.90			2%	
The Gilbert School	G					
The Woodstock Academy	E					
Thomaston Public Schools	E	8.82				
Thompson Public Schools	F				1%	
Tolland Public Schools	C	5.92				
Torrington Public Schools	G				N/A	
Trumbull Public Schools	B	5.58	4.98		1%	
Union Public Schools	E					
Vernon Public Schools	G	4.51	4.47			
Voluntown Public Schools	F					
Wallingford Public Schools	D					
Waterbury Public Schools	I					
Waterford Public Schools	D					
Watertown Public Schools	D	7.81			N/A	
West Hartford Public Schools	B				N/A	
West Haven Public Schools	H					
Westbrook Public Schools	E	3.36	3.36		2%	
Weston Public Schools	A					
Westport Public Schools	A					
Wethersfield Public Schools	D	5.25			2%	
Wilmington Board of Education	E					
Wilton Public Schools	A					
Winchester Board of Education	G					
Windham Public Schools	I					
Windsor Locks Public Schools	F					
Windsor Public Schools	D					
Wolcott Public Schools	F	4.35				
Woodbridge School District	B	3.94	4.91		N/A	
Woodstock Public Schools	E					
AVERAGE		5.18	5.01	3.47		
			Non-lapsing participation		# of districts	% of total
			Respondents - 1%		16	21%
			Respondents - 2%		35	47%
			Respondents - N/A		24	32%
			Total Respondents		75	

Groton Public Schools
 Response to CASBO question re: non-lapsing fund
 As of 01/26/2023

District	Non-lapsing fund	Disadvantages
Northwestern Region 17	No	
Plainville	No	Attracts attention, others consider it slush fund
Norwich	Yes	
Hampton	Yes	Need Board of Finance approval
Bristol	Yes	Helps smooth budget increases
Manchester	Yes	Need to be able to explain surplus and plan use of funds
East Lyme	No	
Pomfret	Yes	Town uses to during budget negotiations
Hebron	Yes	Town Council directs BOE to reduce their budget
Westbrook	Yes	Town approves projects
Prospect	Yes	Viewed as slush fund
Regional School District 12	Yes	Advantage having fund available as safety net
Newtown	Yes	Utilizing funds difficult, sometime deposits difficult
Regional School District 7	No	
South Windsor	Yes	Use for special education, no downsides
Bethel	Yes	Advantages outweigh disadvantages, buffer for unexpected, BOF can cut budget