

S. B. BUTLER SCHOOL
Town of Groton
155 Ocean View Avenue
Mystic, Connecticut 06355
Phone 860-572-5825
Fax 860-572-5827

STEVEN WHEELER
Principal

PAMELA A. PORTER
Assistant Principal

May 25, 2021

Dear Parent or Guardian:

As a Reminder: the following information is needed in order for us to compile the necessary data for student registration, classroom enrollment, and teaching staff for the upcoming school year. ***Please complete the form below if you are planning on moving or otherwise removing your student from Groton Public Schools for the next school year.*** Completed form can be returned to school or emailed to Nancy Clang (school secretary) at nclang@groton.k12.ct.us ASAP.

If you have already submitted a form – thank you.

Steven Wheeler
Principal



Please return this portion to S. B. Butler ASAP.

Pupil's Name _____

Current Grade _____ Teacher _____

_____ We will be moving to _____ in Groton.
(Street, Road, etc.)

_____ My child will attend _____ School in the fall.

_____ We **will be/may be** transferring to _____
Town/State

Approximate date of transfer: ____/____/____

_____ Plans are not definite at this time. I will call the school as soon as possible.

***(If you expect to transfer to another school system over the summer, please notify the office by June 1st, in order for us to have the necessary enrollment records for the new school).**

Parent Signature

Date